

# SHARED GOVERNANCE COUNCIL MEETING

Minutes – January 26, 2011

Board Room 2:00 – 4:00 p.m.

## Members Present

**Minority Coalition:** Kevin Anderson, Karen McCord

**Faculty:** Thom Watkins

**Administration:** --

**Classified:** Debbie Luttrell-Williams, Rich Augustus

**Students:** John Glidden, Jennifer Sandoval

**Resource Persons:** Dr. Jowel Laguerre, S/P; Arturo Reyes, EVP-ASA; Yulian Ligioso, VP F&A; Karen Ulrich, Dir HR; Peter Bostic, ED-IA; Jeff Lamb, Dean Aca Success & LR;

## Members Absent

**Faculty:** Tom Grube; **Administration:** Zandra Gilley, Erin Vines;

**Resource Persons:** Nora O'Neill, Exec. Coord.

## Guest:

Dean Bob Myers

### 1. (a) **Call to Order**

In Dr. Laguerre called the meeting to order.

### (b) **Approval of Agenda**

It was moved and seconded to approve the Agenda for this meeting. The motion carried unanimously.

2. **Budget Update:** Yulian Ligioso presented a 3-year budget review. Debbie Luttrell-Williams asked if parking fees should be increased. Yulian replied that the consensus was, with the tuition increase in the upcoming fall semester, we would not address a parking fee increase at this time. Dr. Laguerre asked Yulian to look at increasing the fees because the school can go up to \$40.00. Yulian will look into that possibility. John Glidden asked if it is reasonable to expect that more classes will be cut in addition to the 200 that are already being considered. Dr. Laguerre answered that the school is trying not to cut any more because the FTES is its life blood and stated he will begin to set up open forums for budget dialogues on campus.
3. **Accreditation – Writing Reports:** Jeff Lamb stated that strong headway has been made on the Self-Study, and the project is almost at completion. He reiterated that he wants to continue the open dialogue of this process.
4. **PERT & IPP:** Jeff Lamb advised that the next meeting will be on February 1, 2011, and stated that they need more faculty input on PERT. Debbie Luttrell-Williams is now serving on PERT in place of Cynthia Simon.
5. **Operational/Strategic Proposals:** The SGC discussed and ranked the six Strategic Proposals submitted from PERT, with the following outcomes:
- A2011012 Foster Youth (FYSI): It was moved by Thom Watkins and seconded by Karen McCord to approve this proposal and move it forward to FABPAC. The motion passed unanimously.
  - B2011-12 Proposal Title IX Add Women's Sports: It was moved by Debbie Luttrell-Williams and seconded by Thom Watkins to approve this proposal and move it forward to FABPAC. The motion passed unanimously.
  - C2011-12 Mandatory Orientation: It was moved by Thom Watkins and seconded by Rich Augustus to approve this proposal and move it forward to FABPAC. The motion passed unanimously.

- D2011-12 Budget Reinstatement: It was moved by Thom Watkins and seconded by Rich Augustus to deny this proposal. The motion passed unanimously.
- F2011-12 Proposal 10- to 12-Month Support Staff: It was moved by Thom Watkins and seconded by Rich Augustus to table this proposal in order to get more information to the Unions. The motion passed unanimously
- G2011-12 Increase Grounds Custodial: This proposal was tabled by SGC with the direction that the PERT discuss if this is the appropriate channel for this kind of request.

**HR Manager Job Description:** Karen Ulrich distributed the job description for the HR Manager position.

**6. Review of Agenda for the February 16, 2011, Governing Board Meeting:** The Agenda for the February 16, 2011, Governing Board meeting was reviewed by Dr. Laguerre.

## 7. College Area Reports/Announcements

### Superintendent/

**President:** Dr. Laguerre advised that SCC has been awarded the Alternative Vehicle Technician grant amounting to \$500,000, and he thanked Lucia Robles, Paul Fair, Nora O'Neill, and Peter Bostic for their hard work on this grant application.

**ASSC:** There will be a memorial event at the Challenger Monument, in front of Building 1400, this Friday in honor of crew member Christa McAuliffe. ASSC held their first meeting yesterday. They held their mandatory orientation for officers on Saturday, and they will be seated by Tuesday. February 11, 2011, is the deadline for new groups to submit to ASSC.

**Academic Senate:** Their next meeting will be on Monday, and they intend to update and finalize their constitution and by laws. They will also be voting on a resolution to call faculty "professors" and will be dealing with budget issues.

**SCFA:** No Report.

**CSEA:** Debbie Luttrell-Williams announced that the new CSEA officers will be installed on Saturday, and she is the new president.

**Local 39:** No Report.

**Management:** Dr. Laguerre reported that the ALG meeting at the Vacaville Center was a planning retreat to review goals and objectives. The presentation of the 99's organization to the Governing Board was incomplete, and they have been invited to come back to the next Governing Board meeting.

**Minority Coalition:** Their next meeting is February 8, 2011.

**Human Resources:** Upcoming job fairs – Arturo and Peter will be attending one in Los Angeles, and Arturo and Shanna will be attending one in San Francisco. SCC was also represented at the Brandman University job fair that they put on with the REPORTER in Vacaville. Mandatory sexual harassment training was held last week for managers. Volunteer sexual harassment training for faculty and staff will take place in the future. There will be a benefits committee meeting on January 31, 2011. HR Department is working on revitalizing the diversity advisory committee.

**Tech. & LR.:** No report.

### Academic &

**Student Affairs:** No report.

### Administrative &

**Business Services:** Yulian announced that Susan Foft will be starting as Director of Fiscal Services on February 1, 2011.

Also, the Fiscal Services Department is finishing the 09/10 audit.

The meeting was adjourned at approximately 4:00 p.m.

JCL/PB/no